

## Meeting Minutes

|                    |   |               |                 |
|--------------------|---|---------------|-----------------|
| <b>Subject</b>     | <b>City Academy Advisory Council</b>  | <b>Date</b>   | <b>12/14/11</b> |
| <b>Facilitator</b> | Sheryl Gillian  | <b>Time</b>   | 4:15-5:40       |
| <b>Location</b>    | City Academy, Room 8  | <b>Scribe</b> | Lauren DeVoe    |
| <b>Attendees</b>   | Sheryl Gillian, Sonia Woodbury, Joel Cottam, Marjorie Castle, Susan Poulos, Gina Massey, Hope Bax, Serena Johnson |               |                 |

| Dashboard Standards |  |   |
|---------------------|--|---|
| No.                 | Topic  | Highlights  |
| 1.                  | Concerns from last meeting are at the top of the dashboard draft |   |
| 2.                  | Growth   | At 225 students, City Academy will look at finding a new building.  |
| 3.                  | Teacher Feedback re: Dashboard                                   | Dashboard discussed at faculty meeting, no teacher concerns to report.  |
| 4.                  | Dashboard Generally  | Numbers updated since the board last saw the dashboard.   |
| 5.                  | Mobility   | 42% appears to be the baseline. Without more data, a goal for mobility cannot be established.   |
|                     |  | See which students were enrolled for less than 160 days the previous year and are still enrolled this year.   |
|                     |  | Number is suspiciously high; Sonia will check into it.  |
| 6.                  | Dashboard III. A. Attendance Goal                                | More students are getting attendance awards (1st term)  |
|                     |  | Sonia will find out exact attendance numbers.   |
| 7.                  | Service Learning   | Gina M. has contact for new service learning opportunities  |
| 8.                  | Graduation Rate  | New federal standards have dropped City Academy's score to a 65% = D; goal is 71.8%   |
|                     |  | Algorithm counts students starting 9th grade at C.A. and graduating from C.A.   |
|                     |  | If a student leaves prior to graduation, C.A. is now responsible for ensuring that student is in new school's system so that the student doesn't appear "unknown" and count against C.A.'s graduation rate. |
|                     |  | Students are tracked by state issued ID #; students who move into or out of state pose a tracking problem.  |
| 9.                  | Dashboard Conclusion   | Board members like the dashboard, layout  |
|                     |  | Discuss including an index of parent involvement (i.e. parents who attend parent teacher conferences.)  |

## School Lands Trust 2010-2011 Final Report

| No. | Topic                                 | Highlights   |
|-----|---------------------------------------|--|
| 1.  | Technology Money                      | Funds greatly needed; no other pots of money currently available to C.A.   |
|     |                                       | Students may be encouraged to bring their own technology (tablets, laptops) next year when Bruce upgrades network  |
| 2.  | General Supplies expenditures \$4,403 | These are itemized in 3b, including technology spending, bus fuel for field trips, textbooks, novel and poetry collections.  |
| 4.  | C.A.'s CRTs                           | Higher than any other high school around   |
|     |                                       | Final Report says 8th grade English CRTs are down 7% in 2011, but this does not match the dashboard. Numbers need to be clarified.   |
|     |                                       | Each year there are fewer 8th graders, so these numbers tend to jump around quite a bit.   |
| 5.  | Piano Need                            | Current piano is dying and requires tuning every 3 months @ \$90/tune  |
|     |                                       | Potentially looking at getting an electronic piano; easier to move and does not require tuning.  |
|     |                                       | Council likes Hope and Serena's plan of fundraising separately just for piano replacement. Concern regarding whether this effort would detract from general fundraising efforts. Proposed that piano drive target those who would donate to music funding, but probably not generally. |
| 6.  | Dress Code                            | Inconsistency in enforcement; students have proposed change but were not specific about change desired.  |
| 7.  | Parent Teacher Conferences            | Parents struggled to schedule conferences with all teachers  |
|     |                                       | Part time teachers only required to participate in one day of conferences  |
|     |                                       | This time, there was a state-wide conference which conflicted with parent teacher conferences, so some full time teachers were only available one day.   |
|     |                                       | 8th grade teachers were also available for PT Con. On Wed. Unsure if notification was in the newsletter.   |
| 8.  | Student mentoring program             | Institutionalize 11th mentoring program pairing 11th grade with 8th grade and 9th grade with 12th grade for additional support and community for younger students.   |

## Action Plans

| No. | Action Item(s)   | Owner |  |
|-----|--|-------|--|
| 1.  | Mobility at 42%; number to be verified   | Sonia |  |
| 2.  | Run pertinent dashboard numbers (i.e. attendance) every semester and show to the board           | Sonia |  |
| 3.  | Clarify CRT numbers, esp. 8th grade English; Trust Lands final report and Dashboard do not match | Sonia |  |

| <b>Action Plans</b> |   |                 |  |
|---------------------|---|-----------------|--|
| <b>No.</b>          | <b>Action Item(s)</b>   | <b>Owner</b>    |  |
| 4.                  | Organize funding drive for piano replacement  | Serena and Hope |  |
| 5.                  | Draft proposal dress code changes and take it to the student government; let Advisory Council know of proposal when student government is done. | Serena and Hope |  |
| 6.                  | Check into parent teacher conference availability; parents at the council struggled to effectively schedule with all teachers                   | Sonia           |  |
| 7.                  | Mentoring Program idea taken to student government  | Serena and Hope |  |