



CITY ACADEMY

Small Classes ★ Great Teachers ★ BIG Learning!

Accredited by the Northwest Association of Accredited Schools
Member of the Coalition of Essential Schools

OUR PARENT–STUDENT–SCHOOL COMPACT FOR ACADEMIC SUCCESS

Essential Responsibilities of Members of Our School Community

EACH PARENT/GUARDIAN is responsible for supporting their student's physical and emotional needs and their student's learning. This includes monitoring attendance, homework completion, academic progress, television watching, video game playing, and internet use. Parent involvement at the school is encouraged and appreciated. All parents are encouraged to volunteer and/or observe in classrooms and at school activities.

PARENT/GUARDIAN RESPONSIBILITIES

I want my student to achieve success as a student at City Academy; therefore, I will:

- Make certain my student attends school regularly and on time.
- See that my student is well rested and has breakfast each day (breakfast is available at City Academy if needed).
- Set aside a specific time and place for homework.
- Support my student in completing homework.
- Review information and work sent home and/or posted on-line for parents and students via the school website and the online Student Information System (SIS), and respond as necessary (computer access is available for parents in the school computer lab if needed).
- Review end-of-quarter student academic achievement and progress reports with my student, and respond as necessary.
- Communicate regularly with my student's teachers to ensure his/her academic success (includes attending at least two conferences).
- Support the school and staff in maintaining proper discipline.
- Read with my student and let him/her see me read regularly.
- Talk with my student about what they are learning.
- Encourage positive attitudes toward school.
- Volunteer in my student's classroom and/or the school as appropriate.

EACH STUDENT is responsible for maintaining a focus on learning and doing her/his personal best. This includes regular and on-time attendance, regular and on-time homework completion, and balance outside activities (including jobs) so that they do not interfere with good learning progress and achievement.

STUDENT RESPONSIBILITIES

It is important to me that I learn; therefore, I will:

- Attend school regularly and on time.
- Work to the best of my ability.
- Complete assignments and homework on time.
- Bring homework and supplies to school each day.
- Engage wholeheartedly with all class activities.
- Participate cooperatively with students, teachers, and staff for the good of the whole City Academy community.
- Respect myself, other people, and my school.
- Follow all school rules.
- Accept responsibility for my own actions.

Consent and Commitment Form

Skateboard / In-Line Skate / Bicycle / Non-Motorized Scooter Consent

I give permission for my student to skateboard and/or in-line skate and/or bike and/or ride a non-motorized scooter to school. Skateboards, scooters, and rollerblades are **not** permitted to be ridden on or near school grounds. A helmet must be worn by all students skating or cycling to school. Bikes must be chained to the bike rack at the rear of the building. Skateboards, rollerblades, scooters, etc., must be stored in a closet which will be locked during the school day. Students may not take these items to class or have them during lunch, including when going off-campus. A student who violates these requirements will be subject to the consequences specified in the Parent Student Handbook. My student and I understand the potential risks of these activities. I waive any claims for damages that my child or I might have against City Academy in the event of an injury sustained while engaging in such activities. **I understand and agree to this policy.**

Student Signature

Parent/Guardian Signature

Medication

1. A student may possess and use over-the-counter remedies at school only in amounts not to exceed the published recommended daily dose including, but not limited to: aspirin, ibuprofen, acetaminophen, cough drops, allergy medication, cough syrup and mouthwash.
2. In accordance with the Safe and Orderly School Policy, students may not share, sell or arrange for the sale of prescriptions or over-the-counter remedies.
3. If a student requires the administration of medicine at school, please obtain the appropriate form from the School Counselor. This form must be signed by the student's physician and parent and returned prior to the administration of medication.
4. **I understand this policy.**

Student Signature

Parent/Guardian Signature

Permission to Leave Campus During Lunch

I give permission for my student to leave campus during lunch. The need to know who is on site in case of emergency requires that students must check out and in on the list posted each day. Students must cross roads only at crosswalks. Students must behave responsibly and respectfully while off-campus, including no running, shouting, inappropriate language. Students must be respectful to merchants and residents in the area. A student who is on a behavior monitoring report may not leave campus at lunch. Students must be on time for class following the lunch break. A student who violates any of these requirements will be subject to the consequences specified in the Parent Student Handbook. City Academy cannot assume responsibility for how students leave campus nor for actions of students when they are off campus. **I understand and agree to this policy.**

Student Signature

Parent/Guardian Signature

Safe and Orderly School Policy

City Academy is proud of its record as a safe and respectful school community. Students are advised that the following are violations of the Safe and Orderly School Policy which will result in suspension:

1. Behavior or abusive language (spoken or written) which significantly disrupts the educational environment of school or the educational opportunities of a student;
2. Bullying, harassment, hazing, defamation and/or humiliation, that is spoken, acted, worn, written or cybernetic including but not limited to that of a racial or religious nature;
3. Sexual harassment;
4. Possession, control, or use of an alcoholic beverage;
5. Theft or destruction/defacing of school property or property not belonging to the student;
6. Possession, control, sale, or arranging for the sale of contraband, illegal drugs, drug paraphernalia, tobacco, pretend weapons, fireworks, mace, pepper spray, laser pointers, pornography;
7. Fighting and/or assisting or supporting acts of violence;
8. Misuse or abuse of over-the-counter remedies, or sharing, sale, or arranging for the sale of over-the-counter remedies, possession of over-the-counter remedies in amounts that exceed the recommended daily does including, but not limited to: aspirin, ibuprofen, acetaminophen, cough drops, allergy medication, cough syrup and mouthwash.
9. Obstruction of school safety or emergency procedures, including Interfering with fire extinguishers or alarms or disruptive behavior during an actual emergency or drill;
10. Dress code violations as identified in the Parent Student Handbook;
11. Unlicensed and/or dangerous driving on school grounds on when driving to and from school or at any time when a student of City Academy is a passenger in the vehicle.

The following egregious violations of the Safe and Orderly School Policy require a mandatory 180 consecutive school days suspension:

1. Any behaviors as listed above that are aggravated, coordinated, and/or pre-meditated;
2. The possession, control, or actual or threatened use of a real weapon, explosive, or noxious or flammable material, including matches and lighters;
3. The actual or threatened use of a look-alike weapon with intent to intimidate another person or to disrupt normal school activities;
4. The sale, distribution, or arranging for the sale or distribution of a drug or controlled substance, any psychotoxic chemical substance, or an imitation controlled substance within 1000 feet of the school grounds;
5. The commission of an act involving the use of force or the threatened use of force which if committed by an adult would be a felony or class A misdemeanor.

I understand the acts that will violate the Safe and Orderly School Policy.

Student Signature

Parent/Guardian Signature

Code of Conduct for Drivers and Passengers

The student driving to and/or from school agrees to drive safely and responsibly. Students must drive with extreme caution and low speed in the school parking lot and yield to pedestrians. Drivers and passengers must behave responsibly and respectfully. Eighth grade students may not be transported in a car to or from school, including for lunch, unless driven by a sibling or parentally approved driver. A student who violates these requirements will lose the privilege to drive on school premises. Dangerous acts by drivers or passengers will be considered violations of the Safe and Orderly School Policy. City Academy cannot assume responsibility for actions of students when they are off campus. **I understand and agree to this policy.**

Student Signature

Parent/Guardian Signature

Dress Code

I understand the City Academy Dress Code as specified in the Parent Student Handbook. I will support my student in dressing appropriately for school each day.

Student Signature

Parent/Guardian Signature

After School Program in the Extended Day Program (EDP)

I give my student permission to participate in the After School Program. I understand that participation in the After School Program is not mandatory and that I need to decide with my student which days they will attend programming. I understand that the same policies and procedures that apply to regular school day are applicable during after school programming. Social Events and Field Trips sponsored by the EDP may include an additional fee for participation. When participating in the After School Program, students will sign-out before leaving the building, and after that time (even if it is still within hours of EDP) we can no longer be held accountable for their safety. Students must register for their desired activities with the EDP office and pay fees.

Initial: _____

Computer, network and internet acceptable use policy

I have read and understand the Computer, Network, and Internet Acceptable Use Policy as set forth in the Parent Student Handbook.

Student Signature

Parent/Guardian Signature

CITY ACADEMY is responsible for providing high-quality curriculum and instruction in a supportive and effective learning environment.

TEACHER RESPONSIBILITIES

It is important that every student achieves success as a student at City Academy; therefore, I will:

- Hold expectations high for all students, believing that all students can learn and make good personal progress.
- Provide high-quality instruction and rigorous, challenging, engaging class work and homework.
- Maintain a respectful, supportive, and positive learning environment.
- Communicate regularly with students, and their families first through comments on the Student Information System (SIS), as well as through conferences, planners, emails, phone calls, etc.
- Provide opportunities for parents to assist in the classroom in meaningful ways and to observe classroom activities.

DIRECTOR RESPONSIBILITIES

I support this compact; therefore, I will:

- Ensure an equitable, meaningful learning environment for all students that is focused on excellence and community.
- Ensure that the school maintains a current website linked to staff and pertinent resources for parents and students.
- Employ a highly qualified teaching staff and opportunities for their continuing professional development.
- Encourage our staff to provide avenues for positive and meaningful parent involvement.

We have received a copy of the school handbook.

We agree to read and follow all school policies.

We agree to this PARENT–STUDENT–SCHOOL COMPACT FOR ACADEMIC SUCCESS

Student Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

Director Signature: _____ **Date:** _____