

City Academy Board of Trustees
Meeting Minutes
Wednesday, January 17, 2018

Members Present: Erik Bengtzen, Brian Chapman, Steve Foxley, Larry Hintze, Walker Kennedy, Nathan Seim, Kelle Smart

Staff Present: Ram Prasad Boppana, Sonia Woodbury

Excused: Gareth Orr, Taylor Woodbury

Welcome: Walker opened the meeting at 4:20 pm.

Public Comment: none

Teacher License Upgrade: Hannah Luna, Biology & Chemistry Teacher, presented her portfolio and discussed her teaching experience at City Academy over the last three years. Hannah reported that her favorite parts of the job were the opportunity to teach electives she had chosen, and the challenge of teaching across 7th – 12th grades.

Approval Technology & Data Security policies: Brian and Bruce Hunter, City Academy Systems Administrator noted that the City Academy Advisory Council (CAAC) met Dec. 5 and approved the policy and procedures drafts to be sent to the Board for approval. Bruce reviewed the CAAC Draft document indicating our internal procedures, and the Security Policy document noting responsibilities of CAAC and the Board as outlined by the state. The Board discussed the school's ability to quickly and remotely shut down our Internet if needed. Bruce will be back next month and he invited Board members to contact him in the mean time as needed. The Board will review and vote on approval at their next meeting.

Minutes: The October and November meeting minutes, and the new Special Education Policy were reviewed. Steve made a motion to approve as presented, Kelle seconded, Brian abstained, and all others were in favor.

Financial Report: Prasad reviewed the financial statements with the board. Prasad and Sonia will review and update the FY18 budget and present to the Board in March. Prasad will check on our online donation limit.

Approval of 2017 Audited Financial Statements: The Board reviewed the audited statements. Nathan made a motion to approve as presented, Larry seconded, and all were in favor.

Director's Report

I ♥ My School Because... Gareth showed a selection of the wonderful responses our students were giving when asked to finish this sentence. Sonia reported on preparations for National School Choice Week and promoting our school.

NaNoWriMo Sonia reported that our English teacher Hana Jabr participated with students again this year in National November Writing Month where each person writes a 50,000+ word novel during November. Students are reading from their works tonight at Weller's Bookworks in Trolley Square.

Enrollment. Sonia reported that enrollment is currently 168. Lottery applications are just beginning to come in. We have an information hour/open house planned for Jan 23, 6-7 pm. Sonia and Kevin are attending feeder school HS information events.

Chair's Strategic Planning

Walker asked Board members to submit names of potential new Board members.

Sonia reported that the PSO is going forward with plans for the Pickleball Tournament on May 18-19. The Board confirmed their desire to support this fund raising event.

Adjournment: Larry made a motion to adjourn the meeting, Nathan seconded and all were in favor, Meeting adjourned at 5:55 p.m.

DATED the 17th day of January, 2018 CITY ACADEMY BOARD OF TRUSTEES

By: Sonia Woodbury

APPROVED the 21st day of February, 2018 CITY ACADEMY BOARD OF TRUSTEES

For audio file of meeting minutes click [here](#).