

**City Academy Board of Trustees**  
**Meeting Minutes**  
**Wednesday, October 17, 2018**

**Members Present:** Erik Bengtzen, Mary Glauser, Nathan Seim, Taylor Woodbury

**Staff Present:** Ram Prasad Boppana, Sonia Woodbury

**Excused:** Brian Chapman, Steve Foxley, Larry Hintze, Walker Kennedy, Kelle Smart, Gareth Orr

**Welcome:** Taylor opened the meeting at 4:20 pm.

Thank You to Erik Bengtzen and Wells Fargo for the school beautification project. The new zero-scape in front of the school looks great!

**Public Comment:** none

**Approval of September Minutes:** Tabled until next month due to lack of a quorum.

**Financial Report:** Prasad reviewed the financials and answered questions from last month about the budget.

**Approval of FY18 Audited Financial Statements:** Tabled until next month due to lack of a quorum.

**Board background checks:** Sonia will try to schedule someone to be at the school prior to a future Board meeting for Board members to complete background check fingerprinting.

**Director's Report:** Sonia updated the Board about the school leadership team's focus on tightening up our commitment to live our vision and mission. This is especially in response to our need to better retain students. We are being very serious about (1) having a school culture that does not accept or endure underachievement, disrespectful behavior, or disengagement, and (2) a school climate of distinctive, thought-provoking teaching and learning that leads to each student's best success. This is also the Year of Reading at City Academy across the subject areas and the school. Stop by any Friday morning and feel the energy in the silence while the whole school is reading together.

Follow-up from last month – Sonia shared the USBE Assurances document with Board members with which agreement is a prerequisite for receiving State and Federal funding. The health teacher will be scheduled in January or February to review human sexuality educational materials with the Board.

Enrollment & Budget - Our official enrollment on Oct. 1 was 164, that is 14 students less than last year on October 1, and 26 students less than anticipated with the board approved budget set in June 2018 for this school year. The Oct. 1 enrollment count was not anticipated with the registration activity we were tracking through last spring and summer. Most of the loss was due to lack of retention of students from the previous school year. Again, Sonia and this year's leadership team are very focused on correcting issues that may have caused that retention problem. Sonia noted that the 26 students @ about \$6,000 each from state and federal funding is about \$156,000 that we do not have from the budget the Board approved last June. Sonia and Prasad will be working on a revised budget that will be ready by December.

Report on pickleball fundraiser – Final reconciliation from the May fundraiser showed a net total fundraising of \$4,983. Board members expressed enthusiasm for working with PSO on this fundraiser again for next May.

Report on math graduation levels – As per R277-700-9 Sonia gave the Board a report on mathematics competency at graduation for all seniors in 2018. Again this year, all City Academy seniors graduated with college readiness in mathematics. One student had a sufficient ACT score and chose to take AP Computer Science rather than another year of math. All other seniors took a fourth year of mathematics. Sonia will bring more information about City Academy ACT scores for the Board at a future meeting.

Reminder - November Board meeting will be Nov. 14 (2<sup>nd</sup> Wednesday due to the Thanksgiving holiday). Board members present recommended no meeting in December this year.

**Approval of At-Risk student definition (R277-708)** – Tabled until next month due to lack of a quorum.

**Approval of Utah Consolidated Achievement (UCA) Plan Budget** – Sonia reviewed the school improvement plan and the UCA budget for state and federal funding. The Board discussed that the funds were being allocated appropriately as per

the requirements of each fund as well as to best support our school improvement plan. The school needs approval of this UCA Budget in October. The four Board members present each expressed support for approval of the budget as written. The Board asked Sonia to orchestrate an email vote from the whole Board.

**Chair's Strategic Planning:** Nate made a motion to close the Board meeting for discussion of the property lease, Mary seconded, and all were in favor. The meeting was closed from 5:17 to 5:36. Erik made a motion to reopen the Board meeting, Nate seconded, and all were in favor.

**Adjournment:** Erik made a motion to adjourn the meeting, Nate seconded and all were in favor, Meeting adjourned at 5:37 p.m.

DATED the 17<sup>th</sup> day of October, 2018 CITY ACADEMY BOARD OF TRUSTEES

By: Sonia Woodbury

APPROVED the 14<sup>th</sup> day of November, 2018 CITY ACADEMY BOARD OF TRUSTEES

For audio file of meeting minutes click [here](#)