

**City Academy Board of Trustees
Meeting Minutes
Wednesday, September 19, 2018**

Members Present: Erik Bengtzen, Steve Foxley, Walker Kennedy, Nathan Seim, Kelle Smart

Staff Present: Gareth Orr, Sonia Woodbury

Excused: Ram Prasad Boppana, Brian Chapman, Mary Glauser, Larry Hintze, Taylor Woodbury

Annual Board-Faculty Tea

Board members enjoyed the time to talk with teachers and staff.

Welcome: Walker opened the meeting at 4:40 pm.

Public Comment: none

Approval of May & June Minutes: Erik made a motion to approve as presented, Steve seconded, and all were in favor.

Financial Report: Erik reviewed the financials. The Board will follow-up next month with Prasad for questions about budget concerning fees collected, purchased property, and Pickleball earnings.

Ratify FY19 UTA Agreement: Board members reviewed the UTA agreement. Steve made a motion to ratify the agreement, Erik seconded, and all were in favor.

Conflict of Interest Agreement: Board members completed the conflict of interest agreements. Those not present today will complete next week.

Background Checks: Background Check information for the board will be reviewed at the October Meeting.

November Meeting: Due to the Thanksgiving holiday, the November Board Meeting will be Wednesday November 14.

21st Century Community Learning Center Grant Authorization: Sonia reviewed the proposed extended day programming for 21CCLC grant support. Nathan made a motion to authorize 21CCLC Grant Application, Kelly seconded, and all were in favor.

Director's Report: Sonia noted the Tribune front page report today about abuses with school fees. City Academy has corrected our use of fees for extended day programs but was, in general, commended for our fee policy of keeping fees low. Sonia gave an update that enrollment was down this year from last year: Fall 2018 – 178, Fall 2019 – 164. This was not anticipated with enrollment through the summer seeming to be on track for about 180 students.

Chair's Strategic Planning: Steve made a motion to close the Board meeting for discussion of the property lease, Erik seconded, and all were in favor. The meeting was closed from 5:02 to 5:33. Steve made a motion to reopen the Board meeting, Nathan seconded, and all were in favor.

Board members reviewed charter school board annual requirements and best practices documents provided by the Utah State Charter School Board. The Board made two requests: (1) City Academy's health teacher attend a Board meeting to report on the sex education curriculum. Sonia will arrange that. (2) An opportunity to review the Annual Assurances of Compliance for all Public Schools (R277-108) document.

Walker reminded Board members to be actively recruiting new members.

Adjournment: Steve made a motion to adjourn the meeting, Nate seconded and all were in favor, Meeting adjourned at 5:43 p.m.

DATED the 19th day of September, 2018 CITY ACADEMY BOARD OF TRUSTEES

By: Sonia Woodbury

APPROVED the 17th day of October, 2018 CITY ACADEMY BOARD OF TRUSTEES

For audio file of meeting minutes click [here](#)