

City Academy Board of Trustees
Meeting Minutes
Wednesday, January 16, 2019

Members Present: Erik Bengtzen, Steve Foxley, Nikki Gabriel, Mary Glauser, Larry Hintze, Nathan Seim
Taylor Woodbury

Staff Present: Sonia Woodbury

Excused: Walker Kennedy, Kelle Smart, Ram Prasad Boppana, Gareth Orr

Welcome: Taylor opened the meeting at 4:22 pm.

Public Comment: none

Approval of Minutes: tabled until next month.

Approval of Adoption of Utah's College, Career, & Civic Ready School Counseling Program: Sonia gave an overview of the Utah school counseling program and our school's history of implementing the state programs. Matt addressed examples of what he does in each of the four areas of our CCCR program. The board discussed how students are learning about college opportunities and scholarships and about the importance of GPA 7th-12th grades. The Board discussed ways in which City Academy adapts the state framework to the specific needs of our students and our school. Nikki pointed out that the ability to personalize the program was important to CAAC as well. The Board heard from Nikki that parents want to know their students are receiving this kind of counseling at school and are grateful for the state program and guidance. Mary made a motion to approve as presented, Steve seconded, and six were in favor. Nate abstained due to not being present for the whole Board discussion.

Financial Report: The Board reviewed the financials and tabled discussion for next month.

Financial Audit Review: Sonia reviewed with the Board each of the financial and enrollment items on the report from the auditor for the State Charter School Board (SCSB). The Board discussed enrollment patterns and the general positive trends, and that issues identified will be addressed through the steps we are taking now with plans for next year. Sonia and Prasad will be submitting a written report to the SCSB next week. The Board requested discussion of that report on the agenda for next month.

Director's Report: Sonia reviewed measures of success from second quarter with the Board. A special note was that Bruce Hunter, our school's IT and data security coordinator was named Charter School Employee of the month noting not only his excellent work in his position but also all the ways in which he makes the time and effort to make a difference for students and our school. Sonia reported that the PSO had a good turnout at Zupas for their first fundraising night, thank you to Board members who attended. Also, PSO will be coming to a next Board meeting to talk about sponsorships for the May 18 pickleball tournament.

Chair's Strategic Planning: Taylor reported on progress with the Gifted Music School. He will have specific information for the Board at the February meeting.

Adjournment: Steve made a motion to adjourn the meeting, Larry seconded and all were in favor, Meeting adjourned at 5:38 p.m.

DATED the 16th day of January, 2019 CITY ACADEMY BOARD OF TRUSTEES

By: Sonia Woodbury

APPROVED the 20th day of February, 2019 CITY ACADEMY BOARD OF TRUSTEES

For audio file of meeting minutes click [here](#)