

**City Academy Board of Trustees
Meeting Minutes
Wednesday, November 14, 2018**

Members Present: Erik Bengtzen, Nikki Gabriel, Mary Glauser, Larry Hintze, Walker Kennedy, Kelle Smart, Taylor Woodbury

Staff Present: Ram Prasad Boppana, Gareth Orr, Sonia Woodbury

Excused: Steve Foxley, Nathan Seim

Welcome: Taylor opened the meeting at 4:30 pm.

The Board introduced themselves to Nikki Gabriel who is our new parent member from CAAC.

Public Comment: none

Approval of September and October Minutes: Kelle made a motion to approve as presented, Larry seconded, and all were in favor.

Financial Report: Prasad reviewed the financials and answered questions about the budget.

Approval of FY18 Audited Financial Statements: Larry made a motion to approve as presented, Walker seconded, and all were in favor.

Board background checks: Completed except Steven who will get his done.

Director's Report: Sonia reviewed the email vote for approval of Utah Consolidated Achievement Plan Budget. Taylor, Erik, Steve, Mary, Kelle, Larry, Nate voted for approval and the budget was approved. Sonia urged the Board to participate in giving City Academy good online reviews. This will help with student recruitment that is moving forward.

Approval of At-Risk student definition (R277-708) – The Board discussed and made edits to the proposed definition. Larry made a motion to approve the definition of at-risk student as amended, Kelle seconded, and all were in favor.

City Academy definition of “at-risk of academic failure”: A student who is deemed at-risk of academic failure will be a student who meets one or more of the following criteria:

1. Scores below proficient on state end-of-level assessments in one or more tested subjects,
2. Meets the federal child nutrition income eligibility guidelines for free or reduced-priced under the federal school lunch program,
3. English is not the student's home language or the student receives a score of 1-4 on the WIDA English language proficiency assessment, or
4. Is chronically absent from school missing 10% or more of class periods.

Approval of Utah Consolidated Achievement (UCA) Plan Budget – Sonia reviewed the school improvement plan and the UCA budget for state and federal funding. The Board discussed that the funds were being allocated appropriately as per the requirements of each fund as well as to best support our school improvement plan. The school needs approval of this UCA Budget in October. The four Board members present each expressed support for approval of the budget as written. The Board asked Sonia to orchestrate an email vote from the whole Board.

CAAC Report – Nikki reported on parent engagement strategies being discussed by CAAC. They are also looking into better ways to engage parents in monitoring student academic progress through Canvas. Canvas may be used as our emergency contact platform.

Chair's Strategic Planning: There will not be a Board meeting in December. Taylor will email the Board if there are any needed updates on our work with the Gifted Music School.

Adjournment: Taylor made a motion to adjourn the meeting, Kelle seconded and all were in favor, Meeting adjourned at 5:05 p.m.

DATED the 14th day of November, 2018 CITY ACADEMY BOARD OF TRUSTEES

By: Sonia Woodbury

APPROVED the 20th day of February, 2019 CITY ACADEMY BOARD OF TRUSTEES

For audio file of meeting minutes click [here](#)