

City Academy Board of Trustees
Meeting Minutes
Wednesday, April 17, 2019

Members Present: Steve Foxley, Nikki Gabriel, Larry Hintze, Walker Kennedy, Kelle Smart, Taylor Woodbury

Staff Present: Gareth Orr, Sonia Woodbury

Guests: Amanda Charlesworth, PSO President; Hana Jabr, English Teacher

Excused: Erik Bengtzen, Mary Glauser, Nathan Seim, Ram Prasad Boppana

Welcome: Walker opened the meeting at 4:25 p.m.

Public Comment: none

Teacher License Upgrade: Hana Jabr, City Academy English teacher, talked to the Board as a part of her licensure upgrade to a level 2 license. Hana started teaching with City Academy 5 years ago as an ARL (alternative Route to Licensure) teacher. She completed the ARL process and moved to a level 1 license 3 years ago and is not ready for her upgrade. Hana has very much enjoyed teaching at City Academy and shared some student work and other examples of her journey through her first years of teaching. She will be beginning her Masters in Literature degree work this summer. The Board congratulated her on her accomplishment and her engaging approach to teaching English.

PSO & Pickleball: Amanda Charlesworth, PSO President, reviewed fund raising efforts for court sponsors for the Pickleball Tournament. This is our biggest fund raiser of the year and so far it is going well. IHC is our event sponsor again this year and providing bags for participants. Thank you very much to Board members who are helping provide court sponsors. Amanda reviewed talking points to use with potential donors – Title I school with 53% low income families, all seniors doing service out in the community each year. Amanda works at the Utah State Office of Education and she reported that City Academy has a very good reputation at the state office.

Approval of Minutes: Taylor made a motion to approve the March minutes as presented, Kelle seconded, and all were in favor.

Financial Report: Larry reviewed the financials and will discuss with Prasad at next meeting.

Approval of Time and Effort Policy: The Board discussed the Time and Effort Policy. Sonia noted that the City Academy policy was based on a model policy from the USBE. Steve made a motion to approve the policy, Larry seconded, and all were in favor.

Review of Digital Teaching & Learning Plan: Sonia discussed the new draft budget for digital teaching and learning at City Academy. There are some major upgrades and then on-going replacement of equipment that are being planned for. The state Digital Teaching & Learning grant offers \$5,000 a year toward that process. It was discussed to use LAND Trust funds annually to support additional required needs. Advisory Council will discuss and amend the LAND Trust budget that was approved for next year and Nikki will bring a new proposed budget to the next Board meeting.

Director's Report: Sonia reviewed recruitment for 2020. The Board discussed recruitment strategies. Sonia talked about upcoming events at City Academy – Service Learning Exhibition open house April 18, Art Share April 25, dinner theatre performances May 9-11.

Chair's Strategic Planning: Taylor moved to close the meeting to talk about the sale or acquisition of real estate, Steve seconded and all were in favor. Larry moved to reopen the meeting and Steve seconded, all were in favor.

Adjournment: Steve made a motion to close the meeting, Taylor seconded, and all were in favor. Meeting adjourned at 5:45 p.m.

DATED the 20th day of March, 2019 CITY ACADEMY BOARD OF TRUSTEES

By: Sonia Woodbury

APPROVED the 17th day of April, 2019 CITY ACADEMY BOARD OF TRUSTEES

For audio file of meeting minutes click [here](#)