

**City Academy Board of Trustees
Meeting Minutes
Wednesday, March 18, 2020**

Members Present: Erik Bengtzen, Stephen Foxley, Mary Glauser, Larry Hintze, Walker Kennedy, Kelle Smart, Taylor Woodbury

Staff Present: Ram Prasad Boppana, Sonia Woodbury

Excused: Alyson Genovese, Nathan Seim, Gareth Orr

Welcome: Walker opened the meeting call-in line at 4:15 p.m. This was a call-in virtual meeting. The information for how to call into the meeting was posted on the Utah public meeting website and posted at school. Walker noted that City Academy and all public schools are now under orders from the Governor for soft-closure for two weeks starting from Monday, March 16.

Public Comment: none

Financial Report: Prasad reviewed the financials. He noted we always struggle to collect 100% of fees owing, but that our collection of school fees is low against last year. We will continue to work on that.

Approval of Audited Financial Statements: Prasad reviewed the statements. He noted low cash on hand, and that there were no letters to management with the report. Larry made a motion to approve the audited statement, Mary seconded, and all were in favor.

Approval of Minutes: Kelle made a motion to approve the February minutes as presented, Erik seconded, and all were in favor.

Approval of LAND Trust Plan: Walker noted the discussion from last month. Larry made a motion to approve the February minutes as presented, Taylor seconded, and all were in favor.

Approval of School Fees Policy & Schedule for SY21: Sonia reviewed the changes in the fee schedule. Mary made a motion to approve the February minutes as presented, Kelle seconded, and all were in favor.

Computer Science Planning Grant update: Taylor reviewed his meeting as a board representative on the City Academy Computer Science Program Planning Team. We are making application to the state for funds to support building our program at City Academy over the next four years. He is excited that our City Academy computer science teacher is already licensed to teach the newly required computer science (CS) courses and more. With funding from this grant we can support our CS teacher in earning new endorsements to teach more classes in the future. Taylor also reported that City Academy will be offering many good elective choices for students in high school. Next steps will be taken after we are notified of receipt of the grant funds which should occur in June.

Director's Report: Sonia reported that teachers were being very resilient and moving right into distance teaching. We already use our LMS, Canvas consistently and students and parents have log-ins. We also know it will not go smoothly and the school leadership team, Gareth Orr, Holland Olsen, and Sonia will be meeting regularly to support students, teachers, and parents as needed. Students have already been coming to school to check-out chrome books and other supplies, including guitars. We are making sure all our low-income families know how to receive meals from the school district programs in their areas. The Board had questions about graduation plans. Sonia reported that currently we are still prepared to hold Art Share on May 20 and a graduation ceremony on May 30. However, if the soft closure were to be extended, we would make alternate plans for a virtual graduation ceremony, of course with features unique to City Academy.

Adjournment: Mary made a motion to close the meeting, Taylor seconded, and all were in favor.

Meeting adjourned at 4:50 p.m.

DATED the 18th day of March, 2020 CITY ACADEMY BOARD OF TRUSTEES

By: Sonia Woodbury

APPROVED the 20th day of May, 2020 CITY ACADEMY BOARD OF TRUSTEES

For audio file of meeting minutes click [here](#)