

**City Academy Board of Trustees  
Meeting Minutes  
Wednesday, July 22, 2020**

**Members Present:** Stephen Foxley, Mary Glauser, Walker Kennedy, Nathan Seim, Taylor Woodbury

**Staff Present:** Ram Prasad Boppana, Gareth Orr, Sonia Woodbury

**Excused:** Erik Bengtzen, Alyson Genovese, Larry Hintze, Kelle Smart

**Welcome:** Walker opened the meeting online at 4:15 p.m. This was a call-in virtual meeting.

**Public Comment:** none

**School Reopening Plan:** The Board reviewed the proposed Re-Opening Plan section by section. Walker encouraged using Wednesday (not Friday) as the asynchronous learning day, other Board members concurred. Mary discussed the ways in which the plan was built from the state handbook and template, and CDC guidelines. Also, input was solicited from all faculty and parents. A few had some specific recommendations which were incorporated, and one specifically wondered about precautions for choir. Some parents were more concerned with their ability to opt out of in-person learning rather than anything about the safety of the school reopening plan. The Board reviewed the decision to not delay the start day of August 25, and potential trigger points for changing our opening status. Gareth expressed concerns from colleagues that there be designated measures for reconsidering opening plans. Taylor discussed intention to stick to policies and protocols presented and that should create the safety measures we will need to remain open. However, it was acknowledged that future developments with the pandemic are very unpredictable and there could be reasons why we would want to move City Academy to online learning. The Board acknowledged that keeping teachers safe and students safe is their highest priority. Taylor moved and Mary seconded a motion to approve the Reopening Plan. All Board members present and Larry voting in via email ahead of the meeting were in favor of final approval of the plan as written. This will be completed at next week's meeting.

**Strategic Planning:** Stephen proposed and Walker discussed the need for the Board to meet with teachers and to meet weekly in order to stay nimble in dealing with issues arising from the COVID-19 pandemic. Next meeting will be next week on July 29 at 4:15. Sonia will notify teachers and invite them to attend. Walker will send out the GoTo Meeting link.

**Adjournment:**

Meeting adjourned at 4:40 p.m.

DATED the 22<sup>nd</sup> day of July, 2020 CITY ACADEMY BOARD OF TRUSTEES

By: Sonia Woodbury

APPROVED the 18<sup>th</sup> day of November, 2020 CITY ACADEMY BOARD OF TRUSTEES

For audio file of meeting minutes click [here](#)

**City Academy Board of Trustees**  
**Meeting Minutes**  
**Wednesday, July 29, 2020**

**Members Present:** Erik Bengtzen, Stephen Foxley, Mary Glauser, Walker Kennedy, Taylor Woodbury

**Staff Present:** Gareth Orr

**Excused:** Ram Prasad Boppana, Alyson Genovese, Larry Hintze, Nathan Seim, Kelle Smart, Sonia Woodbury

**Welcome:** Walker opened the meeting online at 4:15 p.m. This was a call-in virtual meeting.

**Public Comment:** Many teachers present

**Walker** reviewed the Board's intention to get faculty feedback on the opening plan and to meet weekly on Wednesdays. Then he proceeded with addressing questions he received from the faculty.

1. Question about adequate ventilation in the 1 small faculty restroom.

Response from Ricky Morris the facilities manager informed everyone that with the new HVAC system there is a vent from the bathroom directly to the roof and a fan constantly running. The ventilation should be adequate. Also the system will be running 24 hours/day to move air through the building constantly.

2. If a teacher gets sick, what does the transition look like for that teacher and their on-campus classes?

The health department will govern what will happen with a sick individual concerning quarantining and return to work. Legally, an employer must reflow orders from the health department concerning return to work. At school, a teacher may be teaching remotely, there may be substitutes, we aren't sure yet.

3. What are the plans for how teachers will teach both students in-person and also online.

Gareth reviewed intended procedures for small class sizes in-person, and how curriculum will be delivered to remote learners. At this time the intention is not to have students working online be a part of in-person classes. Gareth also talked about August Teacher Institute that will begin Aug 17 and be flexible with in-person and remote development work to best support teachers.

4. Walker assured the faculty that school schedule and in-person vs distance teaching and learning will be assessed on a weekly basis with careful consideration of current events.

5. Rule for wearing masks will be enforced the same as all other rules in the building. Students who will not follow all rules and procedures will not get to be in school.

6. Why is City choosing in-person arrangements while SLC school district around us is online until at least October.

Walker discussed our small student body size and our ability to better enforce protocols for safety like physical distancing. Gareth discussed confidence in the vast amount of preparation that has occurred to be ready, including class sizes under 10 students. We are also following the Governor's guidelines. Walker discussed the Board's position of trying to balance what is best for students and for the teachers. The Board most certainly does not feel they are putting teachers at-risk in any fashion with the arrangements and protocols now in place for opening in-person. Gareth reminded teachers that City will be having small classes and physical distancing to a much greater extent than the large district schools will. The Board is concerned with load and stress on teachers, and on students. They are concerned to support the best possible arrangements given the circumstances we are in. And certainly recognizes that this is a very challenging time for all of us. Mary reminded everyone that the plan that is now being put in place has looked thoroughly at all the applicable guidelines and then also was enhanced by what is needed at City Academy. Mary encouraged teachers to be an integral part of making our plan work in terms of the specifics of your classrooms, please bring concerns forward.

7. The Board will get an answer to the question of extended sick pay if teachers contract Covid-19.

8. Gareth described keeping a open availability for students to switch between in-person and online learning.

9. Accommodations for high-risk students and faculty will continue to be made on an individual basis. The Board encouraged teachers to speak to any Board members, Gareth, or Sonia individually to make sure your needs are being understood and addressed.

10. Plans for sports teams to be suspended during first quarter, it was noted that we do not yet know how sports will work going forward from there.

The Board repeated their thanks for teachers and their willingness to adapt and do good work in these trying circumstances, and to reach out with any concerns. They are committed to flexibility and to working in partnership with faculty to make the best possible results.

**Adjournment:** Meeting adjourned at 4:55 p.m.

DATED the 29<sup>th</sup> day of July, 2020 CITY ACADEMY BOARD OF TRUSTEES

By: Sonia Woodbury

APPROVED the 18<sup>th</sup> day of November, 2020 CITY ACADEMY BOARD OF TRUSTEES

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