

Board Minutes May 19, 2021

Present:

Erik Bengtzen, Steve Foxley, Mary Glauser, Walker Kennedy, Kelle Smart, Taylor Woodbury

Staff: Ram Prasad Boppana, Sonia Woodbury

Excused: Larry Hintze, Nate Seim

Walker opened the meeting at 4:18 PM

There was no public comment.

Approval of Special Education Policy & Procedures Manual - Deanna Billings, SpEd Coordinator

Deanna and Sonia reported that they reviewed language in the manual as required by the state and agreed to use that language. Mary made a motion to approve the Special Education Policy & Procedure Manual as presented, Erik seconded, and all were in favor.

Approval of SY2021 Data Security Plan - Bruce Hunter, IT Manager

Bruce reported that we are using the new policy language as required by the state. We do have some new security features and we are in full compliance for student security. We will be doing a training with staff in the fall 2021. Steven made a motion to approve the new Data Security Plan as presented, Kelle seconded, and all were in favor.

Approval of Minutes: Mary made a motion to approve the March and April minutes as presented, Steven seconded, and all were in favor.

Financial Report: Prasad reviewed some specific revenues and expenses from the Profit and Loss statement and Balance Sheet. Prasad noted that our school fees collected will be about half of what we had originally budgeted this year. Also, Other Objects will be high this year as we start to book indirect costs again. The Board discussed employee benefits.

Review FY2022 Budget for June Approval. The Board discussed enrollment and is preprepared to review the proposed budget again for approval in June.

Approval of UTA Contract: Deferred to next month, the contract has not been sent to us yet.

Approval of Retirement Plan. Prasad described his review of the proposals received for a new retirement plan vendor. Trans America was proposed for approval. The Board discussed employee participation in the 401(k) plan. The Board reviewed the fees charged by the different companies. Taylor made a motion to approve Trans America as our new Retirement Plan vendor, Steven seconded, and all were in favor.

Approval of Audit Services Contract. The Board Audit Committee - Larry, Erik, Walker – met last week to review proposals for audit services. Erik reviewed the evaluation process for the Board. The Committee's recommendation is to proceed with Squire for auditing services. Taylor made a motion to approve Squire for our auditing services, Mary seconded, and all were in favor.

Approval of Mask procedures for finish of the school year. Sonia presented the school proposal to continue mandating wearing masks at school through the last day of school on June 4. Walker discussed our proposal with the Board and noted that the legislature is working on more direction on mask wearing for next year. Taylor made a motion to approve Squire for our auditing services, Kelle seconded, and all were in favor.

Approval of Health Education/Sex Education Materials. The Board had reviewed the Edgenuity Health curriculum and Sex Education section of that curriculum. The Board talked about ensuring lessons follow state core and noted

Edgenuity's use of Utah licensed teachers. Steven made a motion to approve the Edgenuity Health curriculum, Erik seconded, and all were in favor.

Approval of School LAND Trust Plan & Budget. Sonia reminded the Board to watch the state produced video about Board responsibilities for LAND Trust budgets and programs at <https://youtu.be/waQYwIWCAyI> Sonia explained the school assessment and graduation data, and related action steps for next year, and noted approval from City Academy Advisory Council on the budget and plan under consideration. Taylor made a motion to approve the School LAND Trust Plan and Budget as presented, Erik seconded, and all were in favor.

Adjournment: Sonia will email Walker and the Board about the time change for graduation to 10:30 AM Sat. June 5. The next Board meeting was moved to Wednesday June 23, still at 4:15.

Mary made a motion to adjourn the meeting, Kelle seconded, and all were in favor.

Meeting adjourned at 5:00 PM

DATED the 19th day of May, 2021 CITY ACADEMY BOARD OF TRUSTEES

By: Sonia Woodbury

APPROVED the 23rd day of June, 2021 CITY ACADEMY BOARD OF TRUSTEES

For audio file of meeting minutes click [here](#)